

International Project Survey

Project Title _____

1- General Scope of Project (Background)

Please describe the need for the project and how the proposal was developed. Explain why the project is being proposed (rationale), how it relates to indicator achievement and how it is innovative. **(5000 characters Max)**

2- The Consortium:

If the project is proposed by more than one organization, or will involve more than one organization in the implementation process (Who are the stakeholders? Internal / External), please explain the nature of the partnership required **(1000 characters Max)**.

2- Overall Purpose/objective of the Project:

The description of the purpose of the proposed project should be directly related to the priorities outlined in the strategic plan Indicators of Helwan University, and should be as clear, concise and focused as possible **(1000 characters Max)**.

3- Specific Objectives of the project

Objectives need to be stated in measurable terms and be specific and consistent with the statement of need and the purpose of the proposed project. Objectives should be formulated as a clear statement of what is expected to be achieved through project implementation (**1000 characters Max**).

3- Project Work plan

This section of the proposal should present the detailed work plan for the project. This should cover **how the project objectives** will be accomplished, what **outcomes** will be produced, what needs to be done and by whom, how the work will be organized, within what time frame, and how the outcomes of the project will be monitored. Provide a schedule of work outlining the project's objectives, strategies, outcomes, main tasks and the activities that will comprise project implementation as follows:

a- Specific Deliverable(s)/Outcome(s): (1000 characters Max)

b- Project Monitoring (Progress Reporting):

This section should contain a description of how the organization will monitor the progress and the outcomes of the project and its contribution to indicator achievement (**1000 characters Max**)

c- Human Resources

Please describe how and by whom the proposed project will be managed and executed and identify how the knowledge, skills and abilities required for implementation will be met (**1000 characters Max**).

d- Timeline for project

List critical milestones and deadlines. Discuss what must be done first before another step can be taken or decision made. Put in chronological order from beginning of project to its completion.

Action/decision/major milestone	Date / deadline	Step that must happen before this can be completed, if applicable
Start of project		

4- Proposed Budget

Your proposal should include a detailed Budget Justification explaining an estimate for each line item.

If applicable, support from collaborating agencies and other funding sources that contribute directly to the project should be itemized in the budget by source, amount and duration.

5- Dissemination of results

Measures and Methods of dissemination (500 Characters Max.).